



# EDUCATION

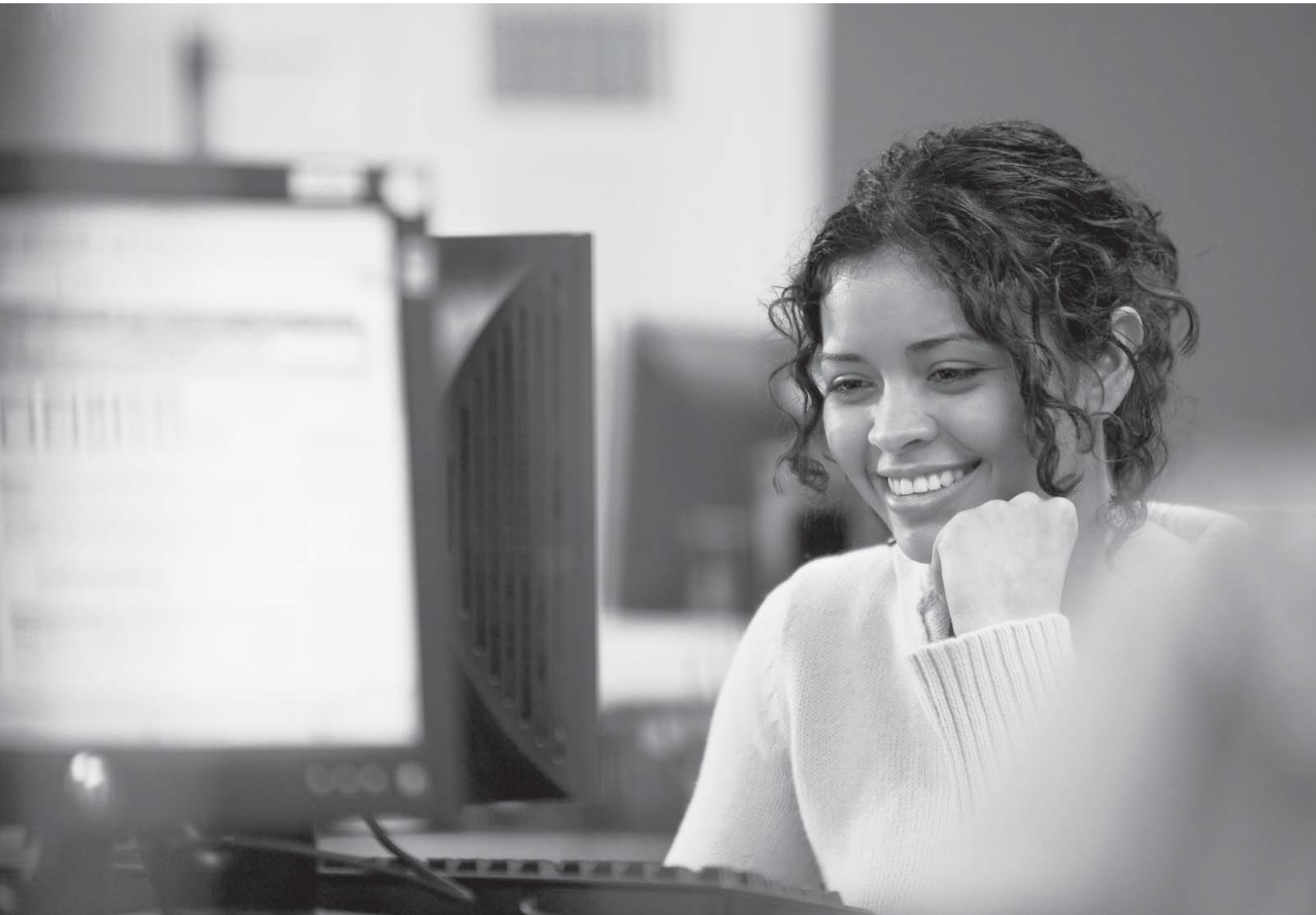


Gain an effective ally in educational fund management. With budget cuts, staff cutbacks, and escalating student enrollments all happening, educational organizations need to comply with national accounting and reporting standards—where do administrators turn for real-world answers to complex operations challenges?

Microsoft Dynamics<sup>™</sup> GP offers educational organizations software applications to ensure compliance with generally accepted accounting principals. Flexible and affordable, these tools allow finance managers to provide accurate, timely financial data, track encumbrances, manage grants, and confidentially share reports with other departments.

The many automated features in Microsoft Dynamics GP free up staff time by streamlining functions, including:

- Core Financials
- Student Information Systems
- Records Management
- Fund Accounting
- Human Resources/Payroll
- Accounts Payable and Receivable
- Grants Management



“Microsoft Great Plains, [now known as Microsoft Dynamics GP] fits into a bigger picture. We want to bring everything together in one interface so teachers can be much more efficient at what they do and spend more time talking, teaching, and mentoring. That is where Microsoft Great Plains [now known as Microsoft Dynamics GP] really pays off.”

### *Practical solutions for educational organizations*

Microsoft Dynamics GP offers integrated capabilities for financial management, project accounting, human resource management, business analytics, and customer relationship management. By delivering deep access to decision-driving information, a rapid return on investment, and expert, dedicated customer service, Microsoft Dynamics GP helps you improve operational efficiency and manage your organization more effectively because it works like other Microsoft products your organization is familiar with, such as Microsoft Office.

Educational institutions can also take advantage of Microsoft Dynamics GP integration with industry-specific solutions that help reduce the paperwork and administrative overhead for business processes, student information, and assessment systems.

Additionally, seamless, integrated solutions combine the sophistication of Microsoft Dynamics GP with practical, flexible, and affordable tools geared for educational organizations. These tools allow administrators to effectively monitor budgets, streamline accounting functions, track encumbrances, manage unique payroll requirements, automate reporting, and more.

#### **Secure Financial Management and Reporting Solutions**

Educational organizations need financial management systems that work within budgetary constraints. Microsoft Dynamics GP and Microsoft Certified Partner applications help manage and monitor your expenditures and appropriations by allowing business managers to easily navigate reports and analyze financial data. Microsoft Dynamics GP can integrate with current IT systems and can assist in getting payroll, human resource, and financial systems in sync—and talking to one another! Shared data can be entered once and be automatically updated throughout the educational organizational systems—affording a new level of internal communication between departments.

Our solutions help business managers produce better reports and allow auditors to quickly justify past, present, or future educational expenditures. With advanced fund accounting and tracking capabilities, you'll have the necessary applications to prepare accurate financial statements, maintain and sort a detailed chart of accounts.

### **Departmental Benchmarking and Funding**

Microsoft Dynamics GP makes it easier to locate financial information and share it with internal administration departments as well as share student curriculum data with other school educational organizations, government, or private entities. Users can quickly export Microsoft Dynamics GP reports to Microsoft Office Excel® with just a few clicks, enhancing understanding of key information and reducing labor required to create these tables and charts. With improved reporting systems, you're able to report more accurate data to auditors—and significantly increase your ability to qualify for additional grant funding. And most importantly, you can maximize your funding and deploy it effectively so you never have to return unused funding.

### **Payroll and HR Management**

Because teachers' contracts are so different from each other, administrators need a highly flexible payroll management solution. Microsoft Dynamics GP and our Microsoft Certified Partners resolve the toughest human resource and payroll challenges so you can track contract start and end dates and manage a variety of compensation packages consistently and efficiently.

### **Student Information Systems**

Look up individual student records or aggregated enrollment data in a matter of minutes with the search and retrieve capabilities combined with an easy Web interface. Send reports securely across the Web to people who need specific information in order to make important funding or educational assessments and decisions. Improve your educational organizations' internal and external reporting capabilities. Handle multiple and diverse payroll requirements. Monitor departmental spending and adeptly respond to changing budgetary requirements and funding activities.



“The goal was to both relieve some of the workload that our Finance people were experiencing and allow people to spend more time on decision making than on record keeping and check writing.... We knew we wanted something that could take us into the future and something that would be user friendly, so we decided to go with Microsoft Great Plains [now known as Microsoft Dynamics GP].”

#### **Interfund Accounting**

Fund accounting can be a challenge to educational institutions—transferring balances across accounts is error-prone, and staff can spend too much time juggling manual entry and reconciliation processes. Microsoft Dynamics GP offers Interfund Accounting functionality within Microsoft Dynamics GP InterCompany, ensuring easy management of interfund transfers and the assurance that account balances stay accurate and up-to-date.

- Get started fast with easy, one-time setup of transfer defaults. Integration across your financial system and automated processes minimize the need for accounting staff to track all related accounts.
- Efficiently transfer funds across accounts, divisions, and companies without the stress of manual entry and reconciliation processes.

#### **Control Account Management**

When your organization is equipped to manage payables control accounts by segments, you not only save valuable time, but also gain a detailed picture of your finances that lets you meet demanding reporting requirements. Control Account Management functionality within Microsoft Dynamics GP Payables Management enables you to monitor payables at a granular level and eliminate the need to manually reconcile reporting segments.

- Work within a single setup window to select the account segment that will serve as the main reporting segment.
- Define each report segment to represent a cost center, division, program, or fund, and quickly display a breakdown by segment values for your central control payables accounts.
- Eliminate the need to manually reconcile reporting segments with automatic distribution of Accounts Payable to multiple control accounts.

### **Encumbrance Management**

Keep your focus on utilizing budgets effectively, rather than on tracking expenses and worrying whether you've exceeded limits. With Microsoft Dynamics GP Encumbrance Management, educational institutions can proactively manage and adhere to budgets, streamline period-end reporting processes, and monitor encumbrances from any point in time.

- Instantly alert users if budget limits have been exceeded when purchase order line items are entered.
- Ensure funds are correctly allocated by reserving encumbrances when purchase orders are first entered.
- Modify controls by entering tolerance levels for a specified amount over the budget.
- Improve inquiry and reporting efficiencies through seamless integration with Microsoft Dynamics GP Purchase Order Processing, which makes it easy to search for and analyze critical budget information.
- Track encumbrances on an annual, period, or year-to-date level, with the assurance that budget status information is accurate and up to date.



“Our teachers already know how to use Microsoft Office, so the integration into Microsoft Business Solutions—Great Plains [now known as Microsoft Dynamics GP] is really easy. They can export data right out of Microsoft Dynamics GP into Excel, Word, and PowerPoint®.”

– Ron Kasbohm, Systems Support Manager, Township High School District 113

### **Commitments**

Track online purchase requisitions as commitments with Microsoft Dynamics GP Requisition Management. Web-based capabilities give you the flexibility you need to tighten budget controls without halting purchase order processes.

- Provide users who generate and authorize online requisitions with automatic alerts when requisitions exceed budget tolerance levels.
- Reduce processing time between submission and approval of online requisitions that fall within tolerance levels.

### **Grant Management**

Accurately track grant costs and ensure compliance with specific guidelines and regulations. Microsoft Dynamics GP Grant Management helps ensure budget integrity for every dollar spent and helps you achieve successful project outcomes.

- Reduce manual entry and reconciliation processes with automatic tracking of expenditures to specific grants and programs.
- Receive automatic warnings when you exceed budgets or when transactions are allocated outside of grant timelines.
- Streamline transaction entry and gain flexibility with multiple distribution paths for a single transaction.
- Work with flexible capabilities that let you assign multiple projects to a grant or multiple grants to a project.
- Accurately track costs for the entire life cycle of a grant with centralized, easily accessible information.
- Validate transactions against budgets on a period-by-period, grant-to-date, or grant life basis.
- Deliver up-to-date grant status information with variance reports that span multiple fiscal periods.
- Choose from standard reports or create specialized reports that summarize information based on grant inception date or ending date.

## **Microsoft**

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Microsoft Dynamics is a line of integrated, adaptable business management solutions that enables you and your people to make business decisions with greater confidence. Microsoft Dynamics works like familiar Microsoft software such as Microsoft Office, which means less of a learning curve for your people, so they can get up and running quickly and focus on what's most important. And because it is from Microsoft, it easily works with the systems your company already has implemented. By automating and streamlining financial, customer relationship, and supply chain processes, Microsoft Dynamics brings together people, processes, and technologies, increasing the productivity and effectiveness of your business, and helping you drive business success.

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